

# Off the Shelf

March 2017

The Pennsylvania Institute of Technology Library Newsletter

Volume 11, Number 3

## Did you know?

March is Women's History Month.

On March 3, 1913, over 8,000 women



gathered on the eve of President Woodrow Wilson's inauguration for the Women's

Suffrage March on Washington, DC to demand a constitutional amendment guaranteeing the right to vote.



On March 4, 1917, Jeannette Rankin (R-MT) became the 1st female member of the U.S. Congress. She was elected to Congress BEFORE women the 19<sup>th</sup> Amendment was ratified. She was elected to a 2<sup>nd</sup> term in Congress in 1940.

On March 4, 1933, Frances Perkins became the 1st female member of the U.S. Cabinet serving as the U.S. Secretary of Labor.

On March 11, 1992, Janet Reno was confirmed as the 1st female U.S. Attorney General.

March 8<sup>th</sup> is International Women's Day, which originated in the protests in the U.S. & Europe to fight for the political rights for working women.

Famous March Birthdays include:

- March 4 - Jackie Joyner-Kersey (Olympic track & field athlete)
- March 5 - Jerrie Cobb (record-setting aviator)
- March 9 - Sue Ko Lee (labor organizer)
- March 10 - Claire Boothe Luce (politician & playwright)
- March 14 - Lucy Hobbs (1<sup>st</sup> female dentist)
- March 15 - Ruth Bader Ginsburg (Supreme Court Justice)
- March 18 - Bonnie Blair (Olympic speed skater)
- March 24 - Dorothy Height (civil rights activist)
- March 26 - Sandra Day O'Connor (1<sup>st</sup> woman U.S. Supreme Court Justice)
- March 26 - Nancy Pelosi (1<sup>st</sup> woman Speaker of the U.S. House of Representatives)
- March 31 - Muriel Wright (Choctaw Indian teacher & historian)

## Library Trivia

What famous children's author (March birthday) is best known by his middle name?



### Library Hours

Monday	8:30 am – 5:00 pm
Tuesday	8:30 am – 5:00 pm
Wednesday	8:30 am – 5:00 pm
Thursday	9:30 am – 6:00 pm
Friday	8:00 am – 4:30 pm

Online Catalog: <http://pitcat.pit.edu>

### WORDS OF WISDOM

"There is always a large horizon...  
There is much to be done...  
I am not going to be doing it!  
It is up to you to contribute some  
small part to a program of human  
betterment for all time."

~ Frances Perkins  
Secretary of Labor under FDR  
& 1<sup>st</sup> female member of the  
U.S. Cabinet

## Finals Reminders for Everyone:

The Library staff strives to provide you with a comfortable & clean study environment.

**FINAL EXAMS** are about to begin. The Library is a great place for you find some quiet space to study.

But **REMEMBER... YOU** have to **help us provide that quiet space** by not disturbing your classmates with major conversations, chatter, music, phone calls (never in the Library), etc. Faculty & staff also need to **remember not to disturb students & others – you know who you are...**

Have no fear...if you are disturbing students working on final projects & papers or studying for final exams, we **WILL** ask you to relocate to somewhere else on campus.

### WORDS OF WISDOM

"I'm not going to school just for the academics. I wanted to share ideas, to be around people who are passionate about learning."  
~ Emma Watson

## End of Term Survival Tips



The end of the term = panic time. You feel like you have a good handle on things. Then, suddenly, you realize that you haven't kept up with the reading, you have research papers & projects due, & final exam are about to begin... gulp, *comprehensive* exams.

Whatever you do, **don't give up.** Don't dwell on what you *haven't* done. Focus your energy on the steps that will give you the best chance of success.

### Consider your situation

Determine where you're behind & what challenges lie ahead. Grab your calendar & write down exam dates & deadlines for papers & assignments. Those dates are all listed in the syllabi for your classes. If you use Excel, make a table to see what's due, & when. Enter non-class activities, too. Are you the treasurer of an organization or club for which you need to write a report? Add it to the list. That way, you can get a realistic view of where you are & whether you can get to it all.

### Manage your time

Make yourself a schedule & establish a daily plan. Use a daily planner, MS Outlook, a Palm device, or even your phone. Enter all of your daily activities (classes, meetings, etc.) & block off large chunks of time (2-3 hours) for studying, writing, & whatever else needs to be done. **Be realistic:** Don't schedule your study/work sessions to last longer than three hours. Your capacity to think & absorb information will probably diminish, & the extra time will only bring shrinking returns.

Remember to schedule to your best advantage. Where & when do you do your best work? If you're an early-morning person & you focus best in the quiet of the library, set your alarm clock & plan to be there.

### Prioritize & schedule



Think about where your efforts will make the greatest impact. If studying 5 hours for your English literature exam will raise your grade from a B to a B+, but studying five hours of calculus will keep you from flunking... well, you do the math. Plan to do the most difficult work first, and at the time of day when you're freshest. Break the material into manageable pieces. If you have an exam coming up, study one topic each morning, then review it all just before the test. If a paper's due, plan to write one section of it each day.

### Organize your study area (when possible)

For many students, it's difficult to focus, study, or even relax in a cluttered environment. If that's you, & your desk or room is in disarray, here's a quick way to clean up: Get two large cardboard boxes, free at your local grocery store. Put anything **essential for studying** into the 1<sup>st</sup> box which should be placed next to your desk. Throw everything else in the 2<sup>nd</sup> box & get it out of sight. Print a copy of your schedule - big, bold, & preferably in color - & hang it in a conspicuous location(s). Post reminders & motivational slogans. Don't worry about seeming silly - you'd be amazed at what Olympic athletes post in their rooms to help with training. (For example, "Shoot for the moon. Even if you miss, you'll land among the stars." ~ Les Brown.)

### Eliminate distractions

Stick to your schedule by eliminating temptations & distractions. Keep your cell phone off if you're likely to have long conversations. Check your e-mail only once or twice a day (beginning & end of day). Tell your friends that you need to hole up for now. Remember, this is just for crunch time, & soon enough you'll be back to your favorite pastimes. If you're easily distracted, set an alarm to remind you to stay on task.



### Don't neglect yourself

Take time to eat, sleep, & exercise to maintain a healthy body & mind. Stay well-hydrated & snack on foods high in protein to keep you alert & your brain well fueled. Do aerobic exercise - at least 20 minutes a day, three days a week - to improve mental stamina & focus. Pray or meditate if it helps you relax. Reward yourself with short breaks, & try to stay upbeat. The more

positive your outlook, the more effective & energetic you'll be.

### Ask for help

Enlisting help can tip the odds in your favor. Visit the Student Resource Center to schedule assistance from a tutor. Visit the Library to ask for assistance from a librarian with your research paper. The key is to seek assistance *as early as possible*. We want you to succeed & we'll do what we can to assist you, but you have to reach out to us so that we know you need & want the assistance.



Speak with your professors. The secret to getting their help is to let them know where you are right now & what you need to finish. If you're stuck on a paper, show them what you've written so far. If you didn't understand a lecture, write out what you did comprehend, so they can fill in the blanks. Write down any questions that you have so that you don't forget to ask them. If you're studying for a test, outline what you've focused on to make sure you're on the right track. At the end of each discussion, ask if there's anything else you might have missed. Your professors WANT you to succeed. If you go the extra mile to ask for help, your professors will meet you on the road.

If you have friends in class who've been getting good grades, ask how they do it. You may learn that extra quotes & citations can boost your grade on a paper, or that the lecture notes are more useful than the homework when studying for a test.

### If all else fails...negotiate

What if you've looked over your schedule & decided it's impossible to get everything done? It may be reasonable to ask for an extension on some assignments. Show your schedule to your professors & propose an alternate timeframe for turning in a paper or taking a test. If they can't grant it, ask if they can compromise on a due date or if there's any other way they can help.

### One last thing...

When the term is finally done...go back & deal with the stuff you tossed in that second box when you were cleaning up your study area at home. If you don't, you'll accumulate a bunch of boxes that you won't know what to do with!

(Based on "Surviving Semester's End" by Michael Sandler)

### WORDS OF WISDOM

"Do not put such unlimited power into the hands of the husbands. Remember all men would be tyrants if they could. If particular care and attention is not paid to the ladies we are determined to foment a rebellion, and will not hold ourselves bound by any laws in which we have no voice, or representation." ~ Abigail Adams  
First Lady &  
Advocate of Women's Rights



### How To Recognize A Fake News Story

9 helpful tips to stop yourself from sharing false information.

By Nick Robins-Early,  
World News Reporter, *The Huffington Post*

If you've been looking at Facebook lately, you may have seen that Pope Francis endorsed Donald Trump, a town in Texas was quarantined due to a deadly disease & Germany just approved child marriage. To be clear, none of these events really happened — but that didn't stop news of them from spreading like a virus.

Fake news articles — especially throughout this election year — have increasingly become a fixture on social media. These posts, designed to deceive, run rampant across the internet. Only later, if ever, do readers discover that the stories they shared may have been false.

The publication of blatantly inaccurate stories is certainly not new to the digital age, or even the analog era — just check your local supermarket aisle for tabloids — but what is new is how easy it is for a reader to scan a headline on Facebook, hit share & watch his 500 followers do the same.

In the final three months before the election, 20 top-performing fake news stories on Facebook outperformed 20 top-performing factual stories from 19 major media outlets in terms of engagement, according to a BuzzFeed study published last week.

As it stands, there are few checks & balances to prevent any outlet from posting an article that is made up of false facts. In the coming months social media platforms will need to address many broader questions, including what level of editorial control sites like Facebook should exercise over the content on their platforms.

After initially downplaying the problem, Facebook announced on

Friday that it would begin seeking out ways to weed out some kinds of fake news from feeds. Google, too, said it plans to stop fake news sites from using its ad-selling service.

But part of stopping the spread of hoaxes & misinformation also falls on readers who email these articles to friends & family or post them on social media, lending these stories their own credibility.

In order to prevent the spread of fake news, here is a quick guide to spotting it.

### 1. Read Past The Headline

One way that fake news gets amplified is that busy readers may not look past the headline or opening paragraph before they decide to share an article. Fake news publishers sometimes exploit this tendency, writing the beginning of a story in a straightforward way before filling in the rest with obviously false information.

In other cases, clicking through to the article will reveal that the story really has nothing to do with the headline at all or provides nothing to back it up.

### 2. Check What News Outlet Published It

Unfamiliar websites plastered with ads & all-caps headlines should draw immediate skepticism. Googling a site's name & checking out other articles it posts should also help determine whether it's trustworthy.

Many fake news sites will outright say that they are satire or don't contain factual information, but others are made to mimic major news outlets. Check the URL names of pages that look suspect, making sure that it's not a hoax site that is pretending to be a trusted source.

### 3. Check the Publish Date & Time

Another common element in fake news is that old articles or events can resurface & lead people to believe they just happened. Checking the publish time stamp is something readers can quickly do to prevent being misled.

Sometimes, however, finding out when an event happened can take a bit more work — such as when the date of an article is current, but the events described within it are old. Click through links & read

carefully to determine when the event described actually happened.

### 4. Who Is The Author?

Looking at who wrote the article can reveal a lot of information about the news source. Searching through the author's previous articles can show whether they are a legitimate journalist or have a history of hoaxes.

### 5. Look At What Links & Sources Are Used

A lack of links or sources for claims in an article is an obvious warning sign that the post is likely false. Fake sites may also provide numerous links to sites that appear to back up their claims, but are themselves spreading misinformation. Check to see that claims supported by links actually come from reliable sources.

### 6. Look Out For Questionable Quotes & Photos

It's incredibly easy for fake news writers to invent false quotes, even attributing them to major public figures. Be skeptical of shocking or suspicious quotes, & search to see if they have been reported elsewhere.

Likewise, it's easy to take a photo from one event & say it's from another. Images can also be altered for a certain story. Reverse image searches, either through Google or tools like TinEye, can help you find where an image originated.

### 7. Beware Confirmation Bias

People are often drawn to stories that reinforce the way they see the world & how they feel about certain issues. Fake news is no exception, & many of the articles that fall under its umbrella are designed to stir up emotion in readers & prey on their biases.

It's important to check that news stories are based in fact, rather than sharing them because they support one side of an argument or bolster pre-existing political beliefs.

### 8. Search If Other News Outlets Are Reporting It

If a story looks suspicious or claims to reveal major news, search to see if other news outlets are also reporting the story. A single article from a suspicious source making a grand claim should be viewed with heavy skepticism. If no reliable

news outlets are also reporting the story, then it's very likely fake.

### 9. Think Before You Share

Fake news sites rely on readers to share & engage with their articles in order for them to spread. In extreme cases, these fake articles can balloon out of control & have unintended consequences for those involved in the stories.

After fake news stories claimed that Hillary Clinton was sexually abusing children at a Washington, D.C., pizza restaurant, the business owner & his employees received death threats & vicious online harassment. The staff is still under attack even though these false claims have been debunked.

### More Resources For Spotting Fake News:

- ✓ [Snopes.com](https://snopes.com)
- ✓ [Melissa Zimdars' List Of Fake News Sites](#)
- ✓ [On The Media Fake News Handbook](#)
- ✓ [FactCheck.org](https://factcheck.org)
- ✓ [Poynter's Tips For Debunking Fake News](#)
- ✓ [TinEye Reverse Image Search](#)
- ✓ [Washington Post Fact Checker](#)

### WORDS OF WISDOM

"Perhaps no place in any community is so totally democratic as the town library. The only entrance requirement is interest."

~ Lady Bird Johnson

### Gentle Reminder:





## ELECTRONIC RESOURCES

### @ P.I.T. Library!

The Library provides access to an array of online databases accessing full text books, journal articles, reference materials, pamphlets & other print material; plus graphic or video materials when available.

I continue to review additional databases, so keep watching for announcements of new databases to support your research.

For **EASIEST ACCESS TO THE DATABASES**: click on the link found on the "[Online Library](#)" website. In addition, I've **included a link** in PITCat to all of the databases. The databases listed below are those that the Library subscribes to on your behalf. They are excellent tools for your research.

**Academic OneFile**: any subjects – primarily full-text articles from journals, magazines, newspapers, books; plus video & audio.

**AccessEngineering**: engineering and related subjects – hundreds of full-text books including major handbooks, multimedia, global engineering news, & more.

**AccessPhysiotherapy**: physical therapy & related subjects – numerous full-text PT textbooks, multimedia, integrated drug database, & more.

**AccessScience**: any science subject – full-text journal articles & full-text from reference materials.

**Encyclopædia Britannica Online**: any subject. This is the full-text of the encyclopedia plus limited full-text journal articles.

**Ferguson's Career Guidance Center**: comprehensive full-text career resources.

**Gale Biography in Context**: full-text biographical information from a variety of resources including academic journal, book excerpts, video, audio, etc.

**Gale Virtual Reference Library**: full-text ebooks on a range of subjects.

**Health and Wellness Resource Center with Alternative Health**

**Module**: medical & health subjects – full text reference materials & journal articles, plus video resources.

**Jstor**: any subjects – many full-text journal articles (Trial database)

**Merriam-Webster Unabridged Dictionary**: largest & most

comprehensive American dictionary.

**Nursing Resource Center**: supports nursing students & faculty; results reflect the "nursing process" – full text

reference materials, textbooks, journal articles, & video resources.

**Proquest Ebook Complete**: full-text ebooks on any topic.

**Small Business Resource Center**: supports business students & faculty; focusing particularly on small business & entrepreneurship – full text reference materials, business plans, journal articles, & websites.

*All electronic resources can be accessed on campus & most can be accessed from home using the passwords available from the Librarian. Instructions & training are available from Lynea for anyone who is interested in using these databases, including faculty & staff groups or individuals. It's never too late to ask for assistance!* **RECENTLY UPDATED quick start guides or searching tip sheets** for these databases are available on the Library's online Research & Subject Guides & in the Library.

### Library Trivia

#### Answer



**Theodor Seuss Geisel** was born on March 2, 1904 & died on September 24, 1991. He was an American writer, cartoonist, animator, book publisher, & artist **best known** for authoring **children's books under the pen name Dr. Seuss**. His work includes several of the most popular children's books of all time (*The Lorax*, *The Cat in the Hat*, *Green Eggs and Ham*, *Yertle the Turtle*, & *Oh, the Places You'll Go!*), selling over 600 million copies, & being translated into more than 20 languages by the time of his death.

#### ☞ MORE WORDS OF WISDOM ☞

"If librarianship is the connecting of people to ideas...it is crucial to remember that we must keep and make available, not just good ideas and noble ideas, but bad ideas, silly ideas, and yes, even dangerous or wicked ideas."

~ GraceAnne A. DeCandido

### Registered to Vote?

The **deadline to register to vote** for the May 2017 PA Primary is: **April 17<sup>th</sup>**.

From April 3-7<sup>th</sup>, please join us in celebrating democracy by stopping in the Library & registering to vote!



P.I.T.'s Librarian & Phi Theta Kappa will be available to assist you (students, faculty, & staff) with online voter registration: Monday, April 3 – Friday, April 7, 9:00 am -12:00 pm & 1:30 pm - 4:30 pm.

You can register online at 3 sites:

- Commonwealth of Pennsylvania Voter Services (including registration) - <https://www.pavoterservices.state.pa.us/Pages/SurePortalHome.aspx>
- Votes PA (Commonwealth of PA Dept. of State) - [www.votespa.com](http://www.votespa.com)
- National Voter Registration Service

<http://nationalvoterregistrationday.org/register-to-vote/?source=nvrd-topnav>

Paper Voter Registration forms are also available for pick up in the P.I.T. Library. Be sure to have your Pennsylvania driver's license or PennDOT ID card with you.



**YES!!! We DO accept donations!**  
(*& you don't have to be an instructor to donate!*)

Feeling cramped & out of space in your home or office? What can you do with excellent books & resources that don't fit anymore? Are you trying to decide what to do with extra books, DVDs, videos, etc.? Want a better home for them than a landfill?

If you have materials (including useful or current textbooks) in your office or at home that you no longer need, but which are still valuable resources, don't hesitate to drop them off at the Library. We'd be delighted to add them to the collection.

We accept a wide range of materials including, novels & biographies. If you're unsure of our interest, contact Lynea Anderman in the Library, at 610-892-1524 or [landerma@pit.edu](mailto:landerma@pit.edu). If we can't use the material, we'll try to find another library that may need it. We'll acknowledge your donation with a donor bookplate inside the front cover unless you notify Lynea that you don't want a donor bookplate or prefer to be "A Friend of the Library."

**Conserve Resources! Recycle the Library way!** Useful resources gain a new life & the landfills don't fill up so fast!



#### ☞ MORE WORDS OF WISDOM ☞

"The library is my cathedral."

~ Barbara Bretton



### From the Director's Shelf...

The end of winter term has passed with a last flurry of snow. The Spring season is *officially* here & Spring term will start in a few weeks.

As you complete your final research projects for this term, remember that I am still available to assist you in locating the last research you need to complete your assignment. But it's important for you to remember that I am here to ASSIST you with your research projects. I do not DO your research. Learning how to do research for yourself is also a part of the educational process. It not only helps to prepare you if you are planning to continue at a 4-year college, but it also prepares you for your future career. Your employer may need you to do research for him or for a project you are working on. You may also need to research a topic for your own personal life. Learning to do research now, will make all of those future endeavors much easier.

Also remember that the Library is a great place to come to just study for finals. Feel free to make use of the open tables for your studying.

One last reminder to please return any supplies or equipment that you may have accidentally borrowed from the Library's Makerspace – scissors, glue, markers, colored pencils, etc. (These items are provided for everyone to use in the Library.)

Faculty, please remember that I am here to assist you as well. If you've discovered during the term that you have extra resources your students could use but you don't want to hold

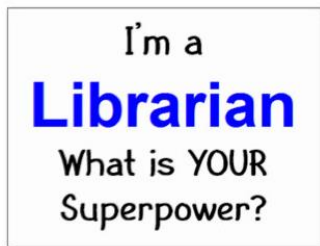
on to them yourself, please feel free to drop them off with me & I'll add them to the collection. If you want the items available to a specific class next term, let me know & I'll put them in the reserve collection. Don't forget that you can pass on your extra copies of textbooks to the Library, too. This may also be a good time for you to start thinking ahead to when you want to bring your classes to the Library for an Information Literacy workshop during NEXT term. Now is a great time to get your classes on my calendar.

If you are confused or have questions about the services &/or resources of the Library, please don't hesitate to contact the Director of the Library, Lynea Anderman. I am available to assist by phone (610-892-1524), [e-form](#), email ([landerman@pit.edu](mailto:landerman@pit.edu)) or [library@pit.edu](mailto:library@pit.edu), or fax (610-892-1523) -- or just stop by the Library to speak to me. *Lynea @yourlibrary™*



Spoken here

See: [Lynea Anderman](#)  
Have questions about either organization? Contact me...



**MORE WORDS OF WISDOM**

"Cutting libraries during a recession is like cutting hospitals during a plague."

~ Eleanor Crumblehulme  
library assistant

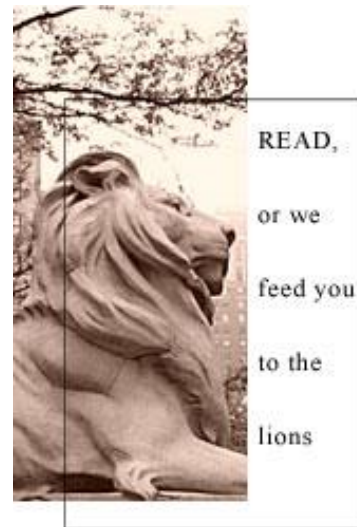
University of British Columbia



**Current & Upcoming Library Displays!**

Our display for March recognizes Women's History Month. The resources focus on women in history in a variety of career fields & representing a variety of people. During the month of April, the display will include materials relating to the history of P.I.T. It will include items from the P.I.T. archives that are housed here in the Library. **The**

resources in the display are from the P.I.T. collection & most can be checked out. Just ask Lynea for assistance. If you have suggestions for future display topics, feel free to email Lynea at: [landerman@pit.edu](mailto:landerman@pit.edu).



Lions 68 ; Non-readers 0

**MORE WORDS OF WISDOM**

"Libraries will get you through times of no money better than money will get you through times of no libraries."

~ Anne Herbert

### Stress Busters!



Everyone is busy – students, faculty, & staff are no different on that issue. So here are some suggestions to help you relieve some of your stress:

**DON'T...**

- Fall behind on reading assignments. You may never catch up.
- Wait until the last minute to write a paper or study for a big exam -- DON'T PROCRASTINATE!
- Stay up so late that getting to class on time is a challenge
- Consume too much caffeine, alcohol, or junk food.
- Send in your financial aid forms late.
- Work too many hours at your job while classes are in session

**DO...**

- Take a break – every hour or so get up & stretch, take a quick walk, get a quick drink or snack.
- Get some exercise – a brisk walk, a bike ride, a fast-paced ball game, or this time of year...a quick snow ball battle.

- Fuel up properly – eat healthy meals & snacks, plus remember to stay hydrated.
- Take a mental break – visualize a calm relaxing scene & imagine yourself there; or image each individual part of your body relaxing. Start with your toes & work your way up to your head.
- Laugh – it's another type of mental break, but often it's just what we need to break the stress of the moment. So read a cartoon, get a friend to tell you a joke, watch a Tom and Jerry cartoon... whatever works for you to give you a chuckle.
- Do nothing! – Strange idea isn't it? Sometimes we get so stressed out that the only way to unwind is to do nothing. Just sit & enjoy the scenery or listen to some relaxing music, but...don't do anything else at the same time. Give yourself some time off.

And if all else fails you can use this Stress Reduction Kit:

## Stress Reduction Kit



Directions:

1. Place kit on FIRM surface.
2. Follow directions in circle of kit.
3. Repeat step 2 as necessary, or until unconscious.
4. If unconscious, cease stress reduction activity.

*Personally*, I find that just reading the instructions for the above kit is enough to make me laugh & thus reduce my stress.

### ☞ MORE WORDS OF WISDOM ☞

"Life is not easy for any of us. But what of that? We must have perseverance and above all confidence in ourselves. We must believe that we are gifted for something and that this thing must be attained."

~ Marie Curie  
chemist, physicist, &  
2-time Nobel Prize winner



## Five Tips for Avoiding Plagiarism

1. **Use your own ideas.** It should be your paper & your ideas that should be the focus.
2. **Use the ideas of others sparingly**—only to support or reinforce your own argument.
3. When taking notes or copying information from online databases, the Web, magazines, books, etc., **include a complete citation for each item** you use as a source of information.
4. **Use quotation marks** when directly stating another person's words.
5. A good strategy is to take 30 minutes & **write a short draft of your paper without using any notes.** It will help you think through what you want to say & help prevent your being too dependent upon your sources.

### ☞ MORE WORDS OF WISDOM ☞

"There are many little ways to enlarge your child's world. Love of books is the best of all."  
~ Jacqueline Kennedy



## Makerspace (Creation Station) – Your Chance to Participate

Interested in contributing to the Makerspace? Here's what you can do...

Do you have unneeded supplies left over from a project that you completed that you haven't known what to do with? I'm talking about scrapbooking or hobby supplies, modeling clay, fabric remnants, thread, & leftover cording, ribbon, or yarn. How about some hobby kits that you never opened or opened but never worked on? Have your kids abandoned their Legos or other building kits? Do you want to free up the space all that stuff is taking up but you feel guilty throwing it out? Does your office have some unused supplies shoved in the back of a closet or shelf that you don't want to throw out, but you know won't be used. Feel free to drop off anything that you think maybe useful to us in our Makerspace. If you aren't sure if we'd see a use for it, just call Lynea (610-892-1524) or email her ([landerman@pit.edu](mailto:landerman@pit.edu)) & she'll let you know if we can make use of the items you're willing to donate.



## PITCat: the Library's online catalog

Looking for a book or video? Check **PITCat**, our online catalog, accessible from any computer with internet access. Go to: <http://pitcat.pit.edu> & search our catalog to determine what resources we own or provide access.



## P.I.T. Library Cell Phone Policy

The Library is a place for quiet study & research, therefore

**ALL cell phones MUST BE turned OFF in the Library.**

**You MUST EXIT the LIBRARY to use your cell phone.**

**Failure to cooperate may result in eviction from the Library.**

## ATTENTION:

## ID-Card Photo Session Schedule

Lynea is available in the Library for ID Card photos during the following times:

Monday – Wednesday	9:00 am to 4:30 pm
Thursday	10:00 am to 5:30 pm
Friday	8:30 am to 4:00 pm



If you can't get your ID/Library Card photo taken during one of these times, stop by the Library to arrange an appointment with Lynea!

### ☞ FINAL WORDS OF WISDOM ☞

"A library in the middle of a community is a cross between an emergency exit, a life-raft and a festival. They are cathedrals of the mind; hospitals of the soul; theme parks of the imagination. On a cold rainy island, they are the only sheltered public spaces where you are not a consumer, but a citizen instead."  
~ Caitlin Moran



*Off the Shelf* is a monthly newsletter designed to inform P.I.T. students, faculty & staff of services & developments in the Library. If you have any suggestions for future issues, please contact Lynea Anderman at (610) 892-1524, by fax at (610) 892-1523 or by email at [landerman@pit.edu](mailto:landerman@pit.edu) or [library@pit.edu](mailto:library@pit.edu).

*"The most important asset of any library goes home at night—the library staff."*

~ Father Timothy Healy,  
former president,  
New York Public Library