



Confidentiality Policy and Pledge

Any information that an employee learns about the employees, students, or the College itself from working at Pennsylvania Institute of Technology constitutes confidential information. Employees may not disclose confidential information to anyone who is not employed by the College or to other persons employed by Pennsylvania Institute of Technology who have not been authorized to know this information.

The disclosure, distribution, electronic transmission, or copying of Pennsylvania Institute of Technology's confidential information is prohibited. Any employee who discloses confidential College information will be subject to disciplinary action (including possible separation), even if he or she does not actually benefit from the disclosure of such information.

Publicly available information about the College is not considered confidential.

I understand the above policy and pledge not to disclose confidential information.

Employee Name (Print): _____

Employee Signature: _____

Date: _____