



Employee Handbook Acknowledgement Form

The following will provide you with information and directions to access the Pennsylvania Institute of Technology Employee Handbook. This Handbook provides an orientation to the various policies, procedures, and benefits of Pennsylvania Institute of Technology.

To access the Handbook:

1. Go to My.PIT at: <https://my.PIT.edu>
2. Select Policy Portal in the upper left hand corner
3. Provide your PIT User Name and Password
4. Type Handbook In the Quick Search field
5. Select Go

Your signature below acknowledges that you are responsible for reading and understanding the policies and procedures in the Handbook. It further acknowledges that you have received directions for accessing the Pennsylvania Institute of Technology Employee Handbook. If you have any questions, please call the Business Office (610-892-1500).

Employee Name (Print): _____

Employee Signature: _____

Date: _____